

## **Georgia SGNA State Board Meeting**

**March 18, 2017**

Meeting called to order at 11:55 by President Felecia Binns at Three Rivers AHEC

### **Roll Call**

Voting Members Present: Felecia Binns, Nathan Long, Barbara Brundage, Barbara Suwak, Cathy Ford, via web Mildred Barber and Jody Mouton.

Also present Yvette Payton and Paul Suwak

Per President Binns there is a quorum Present.

### **Minutes**

- Previous minutes read per Cathy Ford as recorded by Nathan Long. No discussion or corrections on the minutes. Motion to receive minutes by B. Suwak and seconded by B. Brundage. Motion carried with no opposition.
- Treasurer report viewed on go to meeting and read per B. Brundage. See Attached. As noted per Brundage funds were recovered by the bank from previous fraud and deposited to the account. Also added \$214 for conference SGNA membership. Also noted that the member that won the certificate from state conference has lost the certificate and that she is to pay her tuition and the organization will reimburse her.

### **Old Business**

- November 2016 minute meetings still not available. We will table again until next meeting

### **New Business**

- In lieu of not flying to National in New Orleans, Long request as President elect organization to reimburse for him for the rental car and gas or take whatever the reimbursement cost of flight. All gas receipts must be turned in. Motion for rental car and gas made by B. Brundage and second by B. Suwak. Motion carried with no further discussion.
- Y. Payton spoke with Wyndam on Friday. They are being bought out by Hilton and the salesperson we worked with is no longer available. Save the date flyer was sent out but no reservation link due to change in name. New name of the facility will be Peachtree City Hotel and Conference Center. Was noted that Danielle will be our new point of contact. Planning team will meet with Matt after April 3. The reservation link will be up after April 10th for the flyer
- ERCP Boot Camp Discussion – The boot camp will be a lecture, lunch and hands on event. Discussion on having camp with final decision of lecture from 10:00 to 12 noon and hands on from 1:00 – 4:00 p.m. with a cost of \$30.00. Dr. Chawla and Dr. Woods will be Medical Directors. The organization will

absorb event-brite fee on all registrations except for those who pay on the day of the conference. This fee is usually @ \$5.00. We will ask one of the vendors to sponsor lunch. We will ask vendors to pay \$500 for boot camp and \$750 for conference. Discussion on in kind donations for supplies from Boston, Olympus, Cook, ERBE and Jeni.

- Update on Speakers – Y. Payton will have brochures ready to email and send out. She will also list the topics as soon as they are available. All abstracts are needed by May 15<sup>th</sup>.
  - Update on Speakers
    1. Dr. Byron Taylor – Colorectal Surgeon
    2. Dr. Dawn Wilson – Anesthesiologist
    3. Dr. Hope Racque - ?
    4. Dr. Paul Karsen – Gastric
    5. Dr. Field Willingham – EUS/Pancreatic Cancer
    6. Dr. Julia Masaad – Abdomen Pain / IBS
    7. Mr. Arthur Henderson – Steris / Infection Control
    8. Michael Hodo (Nurse Practitioner) Liver
    9. ? – RFA / Barrett's / Esophagus

Currently have 12 CEU's for conference and 6 CEU's for boot camp. Everyone again requested to get speaker abstracts and topics in by May 15<sup>th</sup>

- National Conference for 2018 will be in Orlando. J. Mouton will forward information as it becomes available.
- Long voiced concerns re Peachtree Hotel and them not being prepared for our event. Binns and Payton will be meeting in April to finalize any concerns. If any issues noted during the April meeting with them, then an executive conference call will be made to board members.
- Discussion on updating and reviewing bylaws – Per Suwak review and reading of bylaw/amendment Article 5:0120. Suwak stated Quick book could be downloaded for our audit for @ \$850.00. This had been addressed by Gail Stephens in past but proved difficult. Suwak stated she spoke with representatives throughout the national organization who state the different regions have not been completing a professional audit. Discussion was held regarding changing our current practice.
- Discussion on dissolving the Georgia divisions to make one region for the state. Was noted that many other states do not have the practice of divisions within their region or state. Pros to having local divisions include education and local events such as 'Strollin for Your Colon'. Was stated that we need to obtain the treasure reports and minutes from each individual division. Each division is also required to mail their minutes to the state. If the division were to be dissolved, then local areas would still be able to have their events but would ask permission from the state board. Long is chair of the by-laws committee and will ask for a member from each active local division to review bylaws and suggest changes. They will get together at national to discuss Bylaws and new amendment to dissolve local regions. Mouton volunteered to be on the committee

## **Announcements**

- Mouton presented a copy of the video for National Conference
- Next board meeting will be May 13th

Motion to adjourn by Long and seconded by Suwak.

Respectively Submitted,

Cathy Ford RN, BSN CGRN – GSGNA State Secretary